

ADOPTED 8/24/95
Amended 10/12/95
Amended 9/26/01
Amended 3/16/16

<p>By-Laws of the Kittitas County Conference of Governments</p>

Section I- Meetings

Meetings of the general membership will be held at 6:00 p.m. on the third Wednesday of each month at the Commissioners auditorium in Ellensburg. The meeting in January of each year will be considered the annual meeting. Special meetings of the general membership may be called by action of the Chair, Vice-Chair or petition of any member, with a majority of the membership. Written notice of meetings shall be given to each member at least 7 days prior to each meeting.

Section II- Quorum

Unless otherwise specified herein, five (5) voting members of the general membership of the COG shall constitute a quorum necessary for the transaction of any business that may come before any meeting of the COG.

Section III- Voting

Each member jurisdiction of the COG shall be entitled to two (2) votes on any matter that may come before the COG. A simple majority vote of the quorum present shall be required to decide a question dealing with routine business of the COG, i.e., acceptance of minutes, requesting information, sending correspondence, etc. A super-majority vote of COG shall be necessary to decide issues of land use or for other matters of regional significance, which may result in the adoption, or ratification of a COG document by the Board of County Commissioners. A super majority vote shall consist of at least 60% of the voting members, representing at least 75% of the County's population. (*June 1995 population percentages are: Ellensburg 43%, unincorporated Kittitas County 43%, other cities 14%.*) In the case that two representatives of the same member jurisdiction vote differently, the population percentage assigned to that member jurisdiction shall be equally divided. In the case that only one representative of a member jurisdiction attends a meeting, the full population percentage assigned to that member jurisdiction shall be given to the attending representative's vote.

Each member shall be entitled to have an alternate appointed by the respective legislative body they represent; provided, that the alternate shall be an elected or appointed official. (*See Articles of Association.*)

A list of the names of the members and appointed alternates of each member shall be submitted to the Chair ten (10) days prior to the January meeting of each year; vacancies shall be filled throughout the year as needed.

Section IV- Election of Officers

At the annual meeting, the COG shall elect a Chair and Vice Chair. At the annual meeting, the nominations will be open from the floor. Election of the Chair and Vice-Chair shall be decided by a majority vote of the members present.

Section V- Vacancies

In the event of a vacancy in the office of the Chair, the Vice Chair shall succeed to said office. In the event of a vacancy in the office of Vice-Chair, the general membership, by a simple majority vote, shall elect a new Vice-Chair.

Section VI- Duties of officers

The duties of the officers shall be those normally or usually assigned to such offices.

Section VII- Executive secretary

The executive secretary shall be provided and his or her compensation paid by an agreed-upon member jurisdiction, however, the jurisdiction may be reimbursed for the expense of the executive secretary from the budget established by the members of COG. The executive secretary will be responsible for the recording and transcription of the minutes of the COG meetings, receipt and distribution of COG correspondence, and other duties as assigned by the Chair with concurrence of a simple majority of the members.

Section VIII- Committees

Committees may be established and appointed by the Chair of the COG to assist the COG in the performance of its functions. Committees may be composed of the COG members, other elected or appointed officials, or citizens with particular knowledge or talent to contribute to the work of the committee.

Section IX- Amendments

These By-Laws may be amended at any regular or special meeting of the COG by a super majority vote provided, however, a copy of the proposed amendment must be mailed to each member jurisdiction at least 14 days prior to the meeting at which the vote is to be taken.

Bylaws

Dated this 16 day of March, 2016.

Signed by: Jay McFowan

Mayor, City of Cle Elum

[Signature]

Mayor, City of Ellensburg

[Signature]

Mayor, City of Kittitas

[Signature]

Mayor, City of Roslyn

[Signature]

Mayor, City of South Cle Elum

[Signature]

Chair, Kittitas County Board of Commissioners